***Duncan Planning and Zoning Commission***

***Minutes***

***October 15, 2018***

The regular meeting of the Village of Duncan Planning and Zoning Commission was called to order at 7:30 PM, October 15, 2018 by Chairman Jamie Frey. The Chairman publicly stated to all in attendance that a current copy of the Nebraska Open Meetings Act was available for review and indicated the location of such copy in the room where the meeting was being held. Commission members present were Frey, Gary Schlesinger, Betty Kropatsch, Abbey Wright and Travis Stempek, and alternate, Matt Bates. Also in attendance was Don Reves-Zoning Administrator. Motion was made by Wright and seconded by Stempek to approve the agenda. Vote was as follows: voting aye were Frey, Schlesinger, Kropatsch, Wright, Stempek.  The Chairman declared the motion carried. Motion to approve the meeting minutes from the August 20, 2018 meeting was made by Bates and seconded by Wright to approve the August 20, 2018 minutes. Vote was as follows: voting aye were Frey, Schlesinger, Kropatsch, Wright, Stempek. Voting nay-none. The Chairman declared the motion carried.

**Ex Parte Declaration**—none

**COMMUNICATIONS:**

Zoning Administrator-Reves brought it the Commission’s attention that there is a violation regarding C-2 General Commission District 4.09.03—#13 Retail motor vehicle sales and service and #14 Agricultural machinery sales and service. Reves received a comment from a member of the public relevant to the vehicles, etc. parked and for sale in the commercial lot owned by Ron Stock, formerly Shaky’s Restaurant. Reves stated that a conditional use permit needs to be filed in order to continue using the property as such. Reves will contact Stock pertaining to this matter.

Comments from the floor - Guests requesting to address the Planning and Zoning Commission-none

**New Business**: None

**OLD BUSINESS**: None

**COMMISSION MEMBER COMMENTS**: Kropatsch reported there are no applicants for the Secretary to the Commission position. Commission members agreed to repost the position.

**COMMISSION CHAIR COMMENTS:** A letter was received from Jamie Frey stating his resignation from the Commission.

**ADJOURNMENT**:

Frey declared the meeting adjourned

Minutes recorded and submitted by:

Betty Kropatsch, Commission Secretary

All meetings are open to the public and a current agenda for said meetings will be posted and available for public inspection at the office of the Village Clerk 10 days following the Commission meeting