***Duncan Planning and Zoning Commission***

***Minutes***

***October 16, 2017***

The regular meeting of the Village of Duncan Planning and Zoning Commission was called to order at 7:30 PM, October 16, 2017 by Chairman Jamie Frey. The Chairman publicly stated to all in attendance that a current copy of the Nebraska Open Meetings Act was available for review and indicated the location of such copy in the room where the meeting was being held. Commission members present were: Frey, Gary Schlesinger, Betty Kropatsch, Abby Wright-alternate. Absent: Joe Runquist and Travis Stempek. Also in attendance were Don Reves-Zoning Administrator. Motion was made by Wright and seconded by Kropatsch to approve the agenda. Vote was as follows to approve the agenda: voting aye-Schlesinger, Kropatsch, Frey and Wright. Voting nay-none. Absent: Runquist and Stempek.  The Chairman declared the motion carried. Motion to approve the meeting minutes from the July 16, 2017 meeting was made by Kropatsch and seconded by Wright. Vote was as follows to approve the agenda: voting aye-Schlesinger, Kropatsch, Frey and Wright. Voting nay-none. Absent: Runquist and Stempek.

**COMMUNICATIONS**: None

Comments from the floor - Guests requesting to address the Planning and Zoning Commission- none

**NEW BUSINESS**: None

**UNFINISHED BUSINESS**: None

**REPORTS/COMMENTS**:

Commission Member Comments: None

Commission Chair Comments: Frey stated that he had spoken with Runquist about remaining on the Commission. Frey reported Runquist stating if Wright would like to fill his position he would remove himself from the position, but he would like to be informed of this decision. Frey repeated his question to Runquist and didn’t get a definitive answer from Runquist. Kropatsch asked Frey if Runquist’s work schedule was causing his absences and Frey replied to the affirmative. It was reported that Runquist is due for reappointment. Frey was informed by Kropatsch that Frey is to bring this to the attention of the Village Board and they will make the final decision. Kropatsch suggested, for the record at this meeting, the question of Wright’s willingness to fill the Runquist position, her reply was to the affirmative.

Zoning Administrator Comments: Reves reported four portable units for the Boys Town School have been brought in and are now combined into one unit. There will be no water and sewer hook-up this year, but next year the school will be hooking up to water and sewer. At this time, all the lines have been stubbed in. Frey asked if a zoning permit was requested and returned. Reves said everything is in order.

The Jareske property has been sold, but Reves feels, because he has not had direct contact with the owner, that the new property owner is not interested in subdividing the property, but we will have to see what her future plans are.

**SCHEDULING NEXT MEETING**: January 15, 2018 at 7:30 p.m.

**ADJOURNMENT**:

Frey declared the meeting adjourned.

Minutes recorded and submitted by:

Betty Kropatsch, Commission Secretary

All meetings are open to the public and a current agenda for said meetings will be posted and available for public inspection at the office of the Village Clerk 10 days following the Commission meeting