

**VILLAGE OF DUNCAN BOARD MEETING**  
**October 12<sup>th</sup>, 2020**  
**7:00 PM – Village Hall 906 8<sup>th</sup> Street, Duncan, NE. 68634**

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The monthly board meeting of the Village of Duncan Board of Trustees was called to order at 7:00 PM by Chairperson Jeff Oppliger. The Chairperson publicly stated to all in attendance that a current copy of the Nebraska Open Meetings Act was available for review and indicated the location of such copy in the room where the meeting was held in the Village Hall. Board members present were Nick Wagoner, Paige Young, Jeff Oppliger, Josh Dahlberg and Joe Boruch. Also, in attendance, were Village Staff: Don Reves, Michelle Schindel and Stephanie Laska. Marianna Evans was absent. Laska filled in for clerk position. Visitors present were: Steve Langton, Jon Booberry (JEO), Bonnie Micek. The Pledge of Allegiance was recited by all in attendance. *A motion was made to approve the minutes from the September 14<sup>th</sup>, 2020 board meeting by Young, second—Wagoner. Vote was as follows: voting aye—Wagoner, Young, Oppliger, Dahlberg and Boruch. Voting nay—none.* The Chairman carried the motion. Oppliger asked the audience if there were any non-agenda items that needed presented to the board. No one presented to the microphone for non-agenda issues. Oppliger continued with the scheduled agenda.

**Old Business:**

**Swing Sale Bid Acceptance** There was one swing sale bid for \$500 from Andrew Ferguson who represented Omaha Tribe Early Headstart. *A motion to approve the bid was made by Young, second—Boruch. Vote was as follows: voting aye—Wagoner, Young, Oppliger, Dahlberg and Boruch. Voting nay—none.* The Chairman carried the motion.

**New Business:**

**Mid-State Geotechnical Engineering Study for the 2021 Asphalt Street Improvements** Booberry presented the information to the board and stated that he could maybe scale back the cost on page 3 by \$4,080-\$4,680 where he could cut the borings in half in order to cut cost. Oppliger decided to postpone the contract/subject until the next meeting in order to get more information from the county. The county has not been in contact with the Village since the initial presentation of their proposal of an interlocal agreement.

**JEO Proposal for Design and Bidding of the 2021 Asphalt Street Improvements** Oppliger decided to postpone this subject/contract as well due to the lack of information from the county at this time. He stated to add to the next board meeting. Oppliger stated also that this bid does not include the dip project cost. It was noted that there may be a need to update wheelchair ramps as well. There is a need for more stability in the base and an asphalt overlay is not recommended on the ramps. The curb ramps will have concrete work. Oppliger stated that we would follow up with Platte County on the interlocal agreement and discuss this at the next board meeting.

**Proposed Transfer of Village Well Registration** The test wells that are going to be decommissioned as per a previous board vote was found to have one well that sits on Ron Stempek's property/yard. Stempek would like to take ownership of the well. Reves had previously spoken to Sergeant Drilling about a transfer and he was told that there is some paperwork to fill out to transfer to a new owner through the state. Not having to decommission this one well will save the Village \$1,000-\$1,500. *A motion to transfer the Village Well registration to Ron Stempek's name was made by Boruch, second—Dahlberg. Vote was as follows: voting aye—Wagoner, Young, Oppliger, Dahlberg and Boruch. Voting nay—none.* The Chairman carried the motion.

**Proposed Quote Change for Park Fence** Young reported that she received a new quote from No Sweat Fencing for the picket fence since they are unable to use the north side like originally thought. The new quote is \$1,634.14 for material and labor for 9 posts and 7 sections. The solar caps are the same at \$50/cap if wanted. The cost to put fence around the tree would be \$720. The area would include the property line on the east side from the north line to the south line. Young stated that the quote does not include anchors for the posts. *A motion to approve the quote for the park fence was made by Young, second—Dahlberg. Vote was as follows: voting aye—Wagoner, Young, Oppliger, Dahlberg and Boruch. Voting nay—none.* The Chairman carried the motion.

**Board Member Compensation Review** Presently the Chairman receives \$95/meeting and each other board member receives \$65/meeting. It was reported that the compensation was recently increased so *a motion to leave the board compensation at current rate was made by Dahlberg, second—Young. Vote was as follows: voting aye—Wagoner, Young, Oppliger, Dahlberg and Boruch. Voting nay—none.* The Chairman carried the motion.

**Employee Christmas Bonus** The board agreed to continue the employee Christmas bonus for full time employees. It will be called 'year end compensation'. *A motion for a full-time employee Year End Compensation of \$1,000 during the last pay period in November was made by Boruch, second—Wagoner. Vote was as follows: voting aye—Wagoner, Young, Oppliger, Dahlberg and Boruch. Voting nay—none.* The Chairman carried the motion.

**Annual Certification of Program Compliance for 2019-2020 Fiscal—1 & 6 Year Street Plan—R20-244** Oppliger read the entire resolution aloud of R20-244. *A motion to waive the 2<sup>nd</sup> and 3<sup>rd</sup> readings was made by Young, second—Boruch. Vote was as follows: voting aye—Wagoner, Young, Oppliger, Dahlberg and Boruch. Voting nay—none.* The Chairman carried the motion. *A motion to approve R20-244 was made by Young, second—Dahlberg. Vote was as follows: voting aye—Wagoner, Young, Oppliger, Dahlberg and Boruch. Voting nay—none.* The Chairman carried the motion.

**Proposed Loup Power Renewal Contract (R20-243)** Oppliger read R20-243 entirely aloud. *A motion to waive the 2<sup>nd</sup> and 3<sup>rd</sup> reading was made by Young, second—Boruch. Vote was as follows: voting aye—Wagoner, Young, Oppliger, Dahlberg and Boruch. Voting nay—none.* The Chairman carried the motion. *A motion to approve R20-243 was made by Dahlberg, second—Wagoner. Vote was as follows: voting aye—Wagoner, Young, Oppliger, Dahlberg and Boruch. Voting nay—none.* The Chairman carried the motion.

**Alley Obstruction West of 15<sup>th</sup> Ave.** Oppliger explained that no letters or warnings have been sent to the homeowner. The alley is not a through alley and so Reves did not know it was an alley until discovering it on the Duncan map. Reves investigated and found that Loup Power does have an easement there to reach their power poles as well. It was decided by the board to send a letter to the owner and ask them to clean the alley out. The board decided to give them until the next meeting to clean it up. Oppliger stated we could possibly put this on the agenda next meeting to discuss if nothing is done or if the owner of the home requests to discuss.

**Alley/Sidewalk Obstruction 8<sup>th</sup> St. & Alley Abutting Village** Bonnie Micek presented to the microphone and stated her address of 914 8<sup>th</sup> Street. She reported she has flowers planted and that she is waiting for a hard freeze to cut them all down. She stated that she has never received a letter before. She admitted that her sunflowers did get out of control. Oppliger proposed to give 30 days and hopefully there will be a hard freeze and it will be cleaned up. The board agreed.

**Departmental Reports:**

**A. Utilities** Reves reported that the water tower is drained so that it can be painted. He stated the project will start tomorrow 10/13/20. He stated the tower will be down for about a week so that it can be cleaned, primed, painted and then a water sample will be collected and sent for testing. He stated that Sergeant Drilling will be here to decommission the wells as planned and that he is adding crushed concrete to some roads in town that need it.

**B. Parks & Rec.** Young reported that she will go through with the picket order now (previously approved). She stated that the new slide came in and they are looking for volunteers to help install it for next week sometime.

**C. Planning & Zoning** no report.

**D. Clerk Report** No report. Evans is absent.

**E. Treasurer Report & Updates—Approval of Bills** Boruch asked for a list of park donations and expenses for the park project. Schindler reported the monthly recap to the board. No questions from the board. *A motion to approve the bills as recorded was made by: Young, second—Wagoner. Vote was as follows: voting aye—Wagoner, Young, Oppliger, Dahlberg and Boruch. Voting nay—none.* The Chairman carried the motion.

All meetings are open to the public and a current agenda for said meetings will be posted and available for public inspection at the office of the Village Clerk, Post Office, AJ's C-Store and the Village website on the Thursday prior to the meeting. The next monthly meeting will be on **Monday, November 9<sup>th</sup>, 2020 at 7:00 PM.** Being no other business, adjournment was made by Oppliger at 8:07 p.m.

Minutes recorded by Laska and submitted by: Marianna Evans (Clerk)