

**VILLAGE OF DUNCAN BOARD MEETING/PUBLIC HEARING**  
**October 11<sup>th</sup>, 2021 7:00 PM – Village Hall 906 8<sup>th</sup> Street, Duncan, NE. 68634**

---

The monthly board meeting of the Village of Duncan Board of Trustees was called to order at 7:00 PM by Chairperson Jeff Oppliger. The Chairperson publicly stated to all in attendance that a current copy of the Nebraska Open Meetings Act was available for review and indicated the location of such copy in the room where the meeting was held in the Village Hall. Board members present were Nick Wagoner, Steve Langton, Jeff Oppliger, Josh Dahlberg and Joe Boruch. Also, in attendance were, Village Staff: Don Reves, Marianna Evans and Michelle Schindel. The Pledge of Allegiance was recited by all in attendance. *A motion was made to approve the minutes from last month's meeting on September 13<sup>th</sup>, 2021 by Langton, second---Dahlberg. Vote was as follows: voting aye—Wagoner, Langton, Oppliger, Dahlberg and Boruch. Voting nay—none. The Chairman carried the motion. A motion was made to approve the minutes from the budget hearing on September 20<sup>th</sup>, 2021 by Dahlberg, second---Wagoner. Vote was as follows: voting aye—Wagoner, Oppliger and Dahlberg. Langton and Boruch abstained due to their absence during the hearing. Voting nay—none. The Chairman carried the motion.* No visitors were present, so Oppliger continued with the meeting.

**New Business:**

**Annual Certification of Program Compliance R21-254** Evans reminded the board members that this is necessary on a yearly basis for the 1 & 6 year road program. It certifies that the Village has complied with the program rules. R21-254 was read aloud by Evans. A motion was made to approve R21-254 by Dahlberg, second—Boruch. *Vote was as follows: voting aye—Wagoner, Langton, Oppliger, Dahlberg and Boruch. Voting nay—none. The Chairman carried the motion.*

**Certification of Substantial Completion** The board recognized that the street project was completed as of 7-27-21.

**Change Order 1 Revised** The board members each had a copy of the change order and pay app. They reviewed and a motion to approve the change order 1 revised was made by Dahlberg, second—Langton. *Vote was as follows: voting aye—Wagoner, Langton, Oppliger, Dahlberg and Boruch. Voting nay—none. The Chairman carried the motion.*

**Pay Application 2 Revised** The board members reviewed the revised pay application 2. A motion to approve the pay application 2 revised was made by Dahlberg, second—Boruch. *Vote was as follows: voting aye—Wagoner, Langton, Oppliger, Dahlberg and Boruch. Voting nay—none. The Chairman carried the motion.*

**Board Compensation Review** Currently the Chairman receives \$90/meeting and the other board members receive \$65/meeting. Oppliger stated that no board member does this job for the money and rather does it to give back to the community. Evans reported that the last time the compensation was approximately 3 years ago. She stated that prior to that it had not been increased in several years. The board discussed briefly and decided to revisit this agenda item at the next meeting. The board would like to check around to see what other towns (similar in size) pay their board members.

**Proposed Full Time Employee Year End Compensation Bonus** Evans reminded the board that this is the time that was approved to vote on the amount of the yearly bonus that is provided to Reves, as a full time employee. The board was reminded that the last few years, the amount was \$1,000. The board discussed briefly and a motion to approve \$1,000 bonus to Reves was made by Wagoner, second—Boruch. *Vote was as follows: voting aye—Wagoner, Langton, Oppliger, Dahlberg and Boruch. Voting nay—none. The Chairman carried the motion.*

**Proposed Bids for Water Main Loop Project** Reves reported that Mike Schultes (JEO) did the mapping of Duncan in 2014 and had included these loops in Duncan's plan. He adjusted prices for the current timeframe and found an estimated cost of \$888,000. Reves stated that the plans will be submitted to USDA, SRF etc. for potential grants and low interest loans. He reported that there will be a loop at 13<sup>th</sup> street to loop in Dahlberg Addition. That will allow it to feed from both directions and prevent any dead ends. This will allow much better water pressure for all in the Dahlberg Addition. He stated there will be a loop at 10<sup>th</sup> Street to tie in the west end of town. Again, this will prevent dead end mains which can cause bacteria build up and contaminate water supply. Another part of this project includes adding an 8 inch line up Bumpy Rd that will tie into N. Blvd and loop across the highway to 5<sup>th</sup> Ave. Also included, is a section of water main in front of the Church. There is a section of approx.. 345ft that is 4 inch line in between 6 inch lines. That would be replaced with 6 inch line. Reves passed out a picture of water coming from a hydrant near Tasty Toppings. He reported that the picture shows how low the pressure is from that hydrant. He stated that the hydrant could never be used by a firetruck to contain a fire. The board reviewed their documents showing the looping and the pricing for each part. Reves stated that the grant process could take 1-2 years to complete before we could even start on this project. He stated that the new subdivision will most likely be in or in the process before that. He suggested possibly using the funding received from the ARPA to help pay for the new line up Bumpy Road. He stated that he would like the new homes in the subdivision to have good pressure so that they are attractive to buyers and we can grow the town easier. Reves stated that the board could decide to move forward with everything or pick what they would

like to complete. He stated that the cost would need to be pretty high in order to be able to qualify for grants. Grants aren't usually given for small projects. Reves asked the board to instruct him on how they would like to proceed so that he can let Schultes know what and when to go for grant funding and for how much. Reves was asked, by the board, which loop would take priority. He responded stating that would depend on who you asked. He stated that the people who live at Dahlberg Addition would think their loop is most needed whereas, the subdivision homes may be prioritized. He stated that it will not cost the Village anything to have Schultes file for the grant funding etc. Oppliger stated he would like to apply for the grants and see what we can get. Reves stated that if the board wanted to decrease the cost somewhat, that they could leave off the line in front of the church. He stated that if we use the ARPA funds for Bumpy Rd, then that would take a chunk off the final cost. It would only be approx.. \$650k then. Dahlberg asked Reves if the extra line going past CVA was absolutely necessary. Reves stated that he has never heard any complaints from CVA about their water pressure. Reves stated that JEO is great with these projects and that is what they do a lot of. He stated that they will complete the entire process for funding. He stated that whatever grant funding we do not get, we should be able to attain low interest loans. The board discussed further and decided to remove the line in front of the church and Bumpy Rd from this project. They stated they would like to focus on the loops only. The board agreed to possibly use the ARPA funds on the new line up Bumpy Rd, in order to be prepared for a new subdivision of homes. The board asked Reves to continue moving forward with JEO on grant funding etc. for the 3 loops.

**Stealth Broadband Proposal Fiber Bid** Oppliger stated that he had been in contact with this company on possibly putting fiber optic lines in Duncan for internet and phone. He stated that he would like Duncan to have more options than only Frontier. He stated that he will postpone this item to next month's meeting due to unavailability of a representative from Stealth. He is hoping to have someone from Stealth come talk with the board about what they could do. Oppliger stated that we are working with them in hopes they may get grant funding to supply Duncan with fiber. Oppliger stated that this is another possibility of using the ARPA funds.

**Dog Barking Complaint** Reves stated that he had been getting phone calls for a month on a residence with 2 dogs that are outside and continuously barking, especially at night. He stated that he had stopped at the house several times and at different times of day and night but has been unable to make contact with anyone. He stated that he called the Sheriff Dept. and was told that the complaints should be called to them. Reves stated there were 3 different neighbors complaining. He told them that they would need to write a formal complaint and drop off at the Village. Oppliger stated he would try to call the resident and remind them of our ordinance and of the complaints. He stated that he feels people respond better to a personal call and that he would warn them of the letter coming.

**Departmental Reports:**

**Utilities** Reves reported nothing new. Oppliger stated that 5<sup>th</sup> street is getting rough. Reves stated that the slag used last on that road did not work very well. He stated that crushed concrete would work better. He stated that it is not a big expense and that he could get it if needed.

**Parks & Rec.** no report.

**Planning & Zoning** No report.

**Clerk Report** No report.

**Treasurer Report & Updates—Approval of Bills** Schindel was not feeling well, so she had Evans hand out the monthly recap to each board member for their review. Oppliger reminded the board that the 150<sup>th</sup> expenses will be broken down at some point, to make easier to see where we stand. The board reviewed the recap and a motion to approve the bills was made by Boruch, second—Dahlberg. *Vote was as follows: voting aye—Wagoner, Langton, Oppliger, Dahlberg and Boruch. Voting nay—none. The Chairman carried the motion.*

All meetings are open to the public and a current agenda for said meetings will be posted and available for public inspection at the office of the Village Clerk, Post Office, AJ's C-Store and the Village website on the Thursday prior to the meeting. The next meeting (budget hearing) will be on **November 8, 2021 at 7:00 PM**. Being no other business, adjournment was made by Oppliger at 7:57p.m.

Minutes recorded and submitted by: Marianna Evans (Clerk)