

VILLAGE OF DUNCAN BOARD MEETING

October 10th, 2022 7:00 PM – Village Hall, 906 8th Street, Duncan, NE 68634

The monthly board meeting of the Village of Duncan Board of Trustees was called to order at 7:01 PM by Chairperson, Jeff Oppliger. The Chairperson publicly stated to all in attendance that a current copy of the Nebraska Open Meetings Act was available for review and indicated the location of such copy in the room where the meeting was held in the Village Hall. Board members present were Nick Wagoner, Steve Langton, Jeff Oppliger, Josh Dahlberg and Joe Boruch. Also, in attendance were, Village Staff: Don Reves, Marianna Evans and Michelle Schindel. No visitors were present. *A motion was made to approve the minutes from last month's meeting on September 12, 2022 (monthly meeting + 1&6 Road Plan Public Hearing) by Dahlberg, second--Boruch. Vote was as follows: voting aye—Wagoner, Langton, Oppliger, Dahlberg and Boruch. Voting nay—none. The Chairman carried the motion. A motion to approve the minutes from the Budget Hearing on September 12, 2022 was made by Dahlberg, second—Wagoner. Vote was as follows: voting aye—Wagoner, Langton, Oppliger, Dahlberg and Boruch. Voting nay—none. The Chairman carried the motion.* Oppliger continued with the meeting.

Unfinished Business:

Duncan Welcome Sign Evans stated that she had submitted the grant application on September 22, 2022. She explained that she and Reves will attend the required meeting where she will present the project to the Advisory Committee. She stated that meeting will be held in November and she would be advised of the date and time. She reported that she will then have to attend the Platte County Board meeting in December, where it will be decided whether they approve or deny the recommendation of the Advisory Committee. She suggested at least one Board member attend with her. She stated that the attendance is required only to answer questions that the County Board may have. No presentation will be given at that meeting. Reves reported that the survey was completed for the two places where the signs will go. They are each approximately 25'X 25'. He stated that the east end will be a little bigger, to allow entry from the highway if ever needed. Evans reported that once she receives the actual survey, she can submit it to the attorney and he can complete the land lease agreements. Then have the land owners review and sign. After that and the decision on the grant, the Village can move ahead with ordering the signs. No further questions or comments were made.

Park Shade Structure Oppliger stated that he and Dahlberg were in contact with Valmont Manufacturing. He stated that Sidedumper came out to look at the potential shaded area. He stated that they were willing to donate the shade but we would have to figure out the structure needed. Oppliger and Dahlberg agreed that a metal structure of some sort would be best. That estimate was \$900. Dahlberg stated that he had spoken with Shieffer Signs and they would make name plates to place on the park kiosk of all who have donated to the park. He stated that for 6 steel poles/pipes would cost \$600. They would be quarter inch steel, square tubing. Dahlberg stated that his employer was willing to donate the steel however, it would need sandblasted and painted. Suggestions of vendors that could do this were Columbus Hydraulics and Behlen's Manufacturing. Oppliger offered to reach out to Behlen's. Dahlberg he had given up on trying to get ahold of Valmont due to never reaching anyone. Wagoner offered to get ahold of his contact at Behlen's. Dahlberg stated that the poles/pipes would consist of 3, 11 foot pieces and 3, 12 foot pieces. He stated that he spoke with Seth Gurley from CSS Farms. Gurley told Dahlberg that he would take this to his Board once we have a cost to report (for possible donation). Oppliger asked Evans to add this to the next month agenda to go over cost.

New Business:

Board Member Compensation Review Evans reported that the current rate is Chairman- \$95/meeting, Trustee-\$65/meeting. She reported that the last time it was changed was in December of 2018. At that time it was as follows: Chairman- \$65/meeting and Trustee- \$45/meeting. Evans reported that she has looked at other small towns pay for Boards and it is comparable at the current rate. In fact, she stated that most towns give a smaller amount for a special meeting whereas we pay the same rate. Oppliger asked the board if anyone had any concerns with the current rate. All board members agreed that the current rate was satisfactory.

Full Time Employee Compensation Bonus Evans had given the board members the information on Reves's past bonus amounts. She reported that for the last 3 years, it has been \$1,000. Evans also gave the board members copies of the 'Set Wage' Ordinance, which states the range that the bonus can be. The board discussed and Wagoner suggested making it \$1,200 this year. The board agreed and *a motion to approve a \$1,200 compensation bonus for Reves was made by Wagoner, second—Langton. Vote was as follows: voting aye—Wagoner, Langton, Oppliger, Dahlberg and Boruch. Voting nay—none. The Chairman carried the motion.*

R22-263 Signing of the Annual Certification of Program Compliance for 1&6 Year Road Plan Evans explained that this needs completed every year. She stated that it basically is a signature from Oppliger stating that we have followed the 1&6 Year Road Plan program rules. Evans read R22-263 aloud to the board. *A motion to pass R22-263*

Signing of the Annual Certification of Program Compliance 1&6 Year Road Plan was made by Dahlberg, second—Wagoner. Vote was as follows: voting aye—Wagoner, Langton, Oppliger, Dahlberg and Boruch. Voting nay—none. The Chairman carried the motion.

R22-266 NDEE Clean Water Project Loan Evans had given the board copies of the draft of the loan that was sent to her from NDEE. She explained that this was for the SRF loan we would receive for the water project. She reported she had already sent it to the attorney and received back his signed form. She pointed out the cost of the entire project was 1.8 million dollars and the cost to the Village is going to be approximately \$315,000. This is because we will receive ARPA money from the county in the amount of \$500,000 and we would also be getting another grant to cover the rest. The \$315,000 would be the SRF loan at 1% interest. Evans read R22-266 aloud. *A motion to approve R22-266 NDEE Clean Water Project Loan was made by Dahlberg, second—Wagoner. Vote was as follows: voting aye—Wagoner, Langton, Oppliger, Dahlberg and Boruch. Voting nay—none. The Chairman carried the motion.* Reves updated the board that JEO will put the entire project out for bid instead of only Bumpy Rd. He stated that JEO advised that we would get more bids by doing it this way. Since the project would be seen as larger and possibly more worth some companies travelling to complete it. It may also cause the bids to be a bit cheaper if there is more interest.

Departmental Reports:

Utilities Reves showed the Board a sample piece of sewer lining that would be used in our Sewer Lining project. He stated that Johnson's was in Columbus doing a sewer lining project so they invited him in to observe. They gave him a piece of the hardened lining as a sample. Reves explained that the lining is inserted into the sewer line and then expanded. He stated then a camera would be sent into the line and taps to residents' homes would be cut out. He reported that the inner diameter of the sewer line will be only 7/16 of an inch smaller with this lining inserted.

However, there will not be any tree root problems in the main sewer line anymore. He stated that he was advised that it is possible for tree roots to get in through the cut-out taps. He reported that he would advise those residents to use a tree root killer once a year to prevent this from happening. Since the taps are resident's responsibility and any tree roots in it would also be their responsibility. Reves reported that he was advised that the lining will last approximately 50-70 years. Reves reminded the board that we would complete this over two years. The first year would cost approximately \$80k and the second year would cost approximately \$70k. He stated that 8th street is due next year for roots/foam, however, if we do this, it will save us that cost (\$3k). Reves also reported that he thought we were going to need 2 manholes in order to do this however, he was advised that only one new manhole would be necessary. He stated that saves approximately \$5-6k. Reves stated that his neighbor had problems with tree roots in his tap. He advised the neighbor to pour 3 cans of tree root killer down his drains (\$20/can). He stated that they tv'd the line shortly afterwards and there were no tree roots. So, he knows this product works. He stated there are only about 2-3 homes with this problem and he would talk to them.

Reves reported Platte County will be paving south of town as well as the school/lagoon road. Reves also reported that Art Runge had received the statues that he wants to place by the bell monument. He is waiting for Neville to do the concrete. Reves stated that one statue is 7 foot tall and the other is 6 foot tall. He reported that he purchased a new flag pole that is telescoping. He reported that Runge had stated that he would also be adding a wall with the names of Veterans. No further reports or discussion of utilities.

Parks & Rec. no further report.

Planning & Zoning Reves reported he has not heard anything from Lloyd on the construction of homes in the new subdivision. Reves also reported that he was approached by man who is interested in building an independent living center for people with disabilities that did not require nursing care. Reves reported it would be on the south side of town on 7 acres near city limits. He stated that is a known area of high-water table. Reves reported that there would need to be an above ground retention pond with a lift station. JEO had advised that it would require only a conditional use permit. The facility would potentially be a 20-unit facility. Reves stated that he had spoken to JEO and was informed that the owner would have to inquire with NRD (Natural Resource Dept.) since the ditches are owned by them.

Clerk Report Evans

Treasurer Report & Updates—Approval of Bills Schindel handed out the monthly recap to the board members. She went over the receipts and bills. She reported that she had missed an Applied Connective bill last month and had to revise the last monthly recap. She requested the board review and sign the new revised September Monthly recap. Boruch stated that he was not happy with the crack sealing and advised to have work checked prior to paying a contractor. Evans reported that Reves happened to be out of town that day. Reves agreed that the job did not seem as though it was worth the cost. He stated that he had spoken to the contractor after the job and let him know he was not happy. However, there was no way to compare the material used as they only charge by the pound and since the material is already on the street, there is no way to confirm how much they actually used. Reves

stated that the contractor wanted to give us a lower bid on the fogsealing since we were unhappy with the quality of this job. Reves reported that the fogsealing brings life back into the asphalt. He has not asked for that approval yet however. Schindel reported that she had attempted to do direct deposit for Evans' last paycheck. She stated that it must be submitted 2 Federal Banking days ahead of payday. She stated that since the 1st landed on a weekend, Evans would not receive her check until the following Monday had she gone through with this. So she made a paper check for her this month. She is asking the board for approval to pay Evans 1-3 days early if the 1st ever lands on a weekend/holiday again. The board discussed briefly and agreed to do what needs to be done to allow Evans to receive her paycheck on time. *A motion to approve paying Evans prior to the 1st of the month if the 1st lands on a weekend or holiday was made by Dahlberg, second—Boruch. Vote was as follows: voting aye—Wagoner, Langton, Oppliger, Dahlberg and Boruch. Voting nay—none. The Chairman carried the motion. A motion to approve the bills for October by Dahlberg, second—Wagoner. Vote was as follows: voting aye—Wagoner, Langton, Oppliger, Dahlberg and Boruch. Voting nay—none. The Chairman carried the motion.*

All meetings are open to the public and a current agenda for said meetings will be posted and available for public inspection at the office of the Village Clerk, Post Office, T-Bone 2 and the Village website on the Thursday prior to the meeting. The next meeting will be on **November 14, 2022 at 7:00 PM**. Being no other business, adjournment was made by Oppliger at 7:57p.m.

Minutes recorded and submitted by: Marianna Evans (Clerk)