

VILLAGE OF DUNCAN BOARD MEETING

March 21st, 2022 7:00 PM – Village Hall, 906 8th Street, Duncan, NE 68634

The monthly board meeting of the Village of Duncan Board of Trustees was called to order at 7:00 PM by Chairperson, Jeff Oppliger. The Chairperson publicly stated to all in attendance that a current copy of the Nebraska Open Meetings Act was available for review and indicated the location of such copy in the room where the meeting was held in the Village Hall. Board members present were Nick Wagoner, Steve Langton, Jeff Oppliger, Josh Dahlberg and Joe Boruch. Also, in attendance were, Village Staff: Don Reves, Marianna Evans and Michelle Schindel. Visitors present were: Chris Blaser; Klint (Stealth Broadband). *A motion was made to approve the minutes from last month's meeting on February 14th, 2022 by Boruch, second--Dahlberg. Vote was as follows: voting aye—Wagoner, Langton, Oppliger, Dahlberg and Boruch. Voting nay—none. The Chairman carried the motion.* Visitors were given the opportunity to speak for 5 minutes on any non-agenda items. No items were brought to the Board's attention. Oppliger continued with the meeting.

New Business:

USPS Lease Renewal Signature Authority Evans reminded the board that they had already approved the lease renewal with USPS. However, she stated that the broker she is dealing with would like the board to appoint and vote on someone to be the authorized signer for the contract. Evans offered to be the authorized signer since she is the only one in the office. The board agreed and *a motion to approve Evans to be the authorized signer for the USPS Lease Renewal Contract was made by Boruch, second—Dahlberg. Vote was as follows: voting aye—Wagoner, Langton, Oppliger, Dahlberg and Boruch. Voting nay—none. The Chairman carried the motion.*

USPS Broker Commission Proposal Evans reported that the USPS has changed brokerage firms and that the new firm is asking for a separate vote for their fee. Evans reminded the board that the lease renewal proposed by USPS, has the Village paying for their broker. The fee is a percentage of what the rent is and totals \$684 for this lease renewal. The fee is due upon signing the lease renewal, according to the contract. *A motion to approve the \$684 broker fee was made by Dahlberg, second—Langton. Vote was as follows: voting aye—Wagoner, Langton, Oppliger, Dahlberg and Boruch. Voting nay—none. The Chairman carried the motion.*

Proposed Land Purchase Agreement—R22-258 Oppliger opened the public hearing at 7:08pm. Evans distributed the agreement to Blaser for his reference. Evans explained to the board that the Village attorney created this agreement. Evans stated that the agreement calls for the Village to cover all closing costs and fees associated with the purchase. The price offered is \$5,000. The board reviewed the agreement and Evans then read aloud, R22-258 (1 acre purchase for use of burn pile). Oppliger asked the public if there were any questions or concerns. The board briefly discussed and no further questions or concerns were noted. Blaser had reported that he was fine with the agreement and was happy to help the Village out. Board members thanked Blaser for helping. Oppliger again asked if there were any further questions or concerns. None were noted so, *a motion to close the public hearing at 7:18pm was made by Dahlberg, second—Boruch. Vote was as follows: voting aye—Wagoner, Langton, Oppliger, Dahlberg and Boruch. Voting nay—none. The Chairman carried the motion.* *A motion to pass R22-258 was made by Dahlberg, second—Boruch. Vote was as follows: voting aye—Wagoner, Langton, Oppliger, Dahlberg and Boruch. Voting nay—none. The Chairman carried the motion.*

Stealth Broadband Proposed Franchise Agreement (Ordinance 22-207) Evans reminded the board of the changes they approved for the agreement at the last meeting. She stated that the attorney had revised the agreement and they had all received it via email last week. Klint (Stealth Broadband) presented to the mic and stated that he had a bundle of fliers with pricing for customers, if they wish to look at. Evans received them and will place on the back table. He stated that Duncan is next on their list and that they are in Elgin right now. *A motion to approve Ordinance 22-207 Stealth Broadband Franchise Agreement was made by Dahlberg, second—Boruch. Vote was as follows: voting aye—Wagoner, Langton, Oppliger, Dahlberg and Boruch. Voting nay—none. The Chairman carried the motion.* *A motion to wave the 2nd and 3rd reading of Ordinance 22-207 was made by Boruch, second—Dahlberg. Vote was as follows: voting aye—Wagoner, Langton, Oppliger, Dahlberg and Boruch. Voting nay—none. The Chairman carried the motion.*

Welcome to Duncan Sign Boruch stated that he had been driving around to other towns and taking pictures of their welcome signs. He passed around the photos he took of several different towns' signs. Oppliger stated that he would like to get feedback from other towns on how they went about with their projects. Evans stated she would send an email out to her clerk group asking about any information she can get. She stated that she would also ask about funding information. Reves stated that the board may need to do some checking on where we could place the signs, since there is railroad property to the south of the highway and then highway right of way all along. The board discussed a few private property options and decided that they would need to look into the matter further. Due to information being needed on this subject, the item is postponed to the next monthly meeting.

Departmental Reports:

Utilities Reves reported that he just received a bid back from John Henry's for the main water line project for Bumpy Rd. He reported it read \$275k. He stated that Obrist's bid was \$85k. However, that bid was a bit old. So he called to have Obrist give him an updated bid. Reves stated that the cost of the materials has gone way up and that is the reason for the increased bid. He stated that he is also working with JEO engineering on it and is currently working on getting the permit from the state to extend a water main. Reves reported that he received a lot of great information at his water conference this year. He reported that the big thing now is about lead and copper pipes. He stated the state is having them check homes on whether their pipes are lead or copper. He stated that it may be required for homeowners to replaced any lead or copper pipes in the future. Reves stated that he is still waiting for the crack sealer guy to complete the west end of town as hired for. He stated that his trailer has been sitting by the church for awhile now and he has not seen him since.

Parks & Rec. Dahlberg stated that he should have prices for the tables he was supposed to look into for the park, by next meeting. He stated that it would be discussed then. He stated that he would have pictures as well. Dahlberg stated that he may check around town for someone to run the pop/water stand at Ribfest this year. He reported that a piece of the train park equipment was broken but that his camera was not capturing video at the time it occurred. Oppliger asked if there was a safety issue with the broken part and if it needed repaired, or if it were only cosmetic. Dahlberg stated that it is only cosmetic and does not harm the functionality of the equipment. Oppliger stated that Nick Larsen is working on fencing at the ball diamond. He stated that Larsen would like to renew his contract with the Village with no changes. Oppliger stated that Larsen was adding fencing and netting to the ball diamond. Reves stated that Loup Power donated and set the larger poles. Reves stated that Tyler Mueller is supposed to redo some of the outfield sprinklers in order to cover it better.

Planning & Zoning Reves reported that Lloyd had all of his permits now for the subdivision and currently has it out for bids. He stated that the water/sewer is supposed to be complete by July 2022 and the street by October 2022.

Clerk Report Evans reported that her conference was very good and she learned a lot as she does every year. She informed Dahlberg of a new bill that he would want to be aware of, involving death benefits to any of Duncan's volunteer firefighters from the state. She stated that it was just passed and any volunteer firefighter family of one who dies on the job, would receive \$50k from the state. She stated that it will soon be a benefit of \$250k instead of \$50k, once the bill is approved. She explained that the firefighters would need to sign up for the benefit. However, if one would die, the family could sign up after death and still receive the benefit.

Treasurer Report & Updates—Approval of Bills Schindel handed out the monthly recap to the board members. She reported that she was checking with the bank on cost of starting direct deposit for payroll. The board reviewed the recap and *a motion to approve the bills was made by Wagoner, second--Langton. Vote was as follows: voting aye—Wagoner, Langton, Oppliger, Dahlberg and Boruch. Voting nay—none. The Chairman carried the motion.*

All meetings are open to the public and a current agenda for said meetings will be posted and available for public inspection at the office of the Village Clerk, Post Office, T-Bone 2 and the Village website on the Thursday prior to the meeting. The next meeting will be on April 11, **2022 at 7:00 PM**. Being no other business, adjournment was made by Oppliger at 8:01p.m.

Minutes recorded and submitted by: Marianna Evans (Clerk)