

**VILLAGE OF DUNCAN BOARD MEETING**  
**July 10<sup>th</sup>, 2023 7:00 PM – Village Hall, 906 8<sup>th</sup> Street, Duncan, NE 68634**

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The monthly board meeting of the Village of Duncan Board of Trustees was called to order at 7:03 PM by Chairperson, Nick Wagoner. The Chairperson publicly stated to all in attendance that a current copy of the Nebraska Open Meetings Act was available for review and indicated the location of such copy in the room where the meeting was held in the Village Hall. Board members present were: Lance Denbo (arrived at 7:25pm), Steve Langton, Nick Wagoner, Jerusha Ratcliffe and Joe Boruch. Also in attendance, was Village Staff: Marianna Evans, Doug Michalak and Michelle Schindel. Wagoner asked if there were any non-agenda items that the public would like to bring to the attention of the Board. None noted. Wagoner then continued with the agenda. *A motion to approve the minutes from the June 12<sup>th</sup> meeting was made by Boruch, second—Langton. Voting aye—Langton, Wagoner, Ratcliffe and Boruch. Denbo was still absent. Voting nay—none. The Chairman carried the motion.*

**Unfinished Business: none**

**New Business:**

**Street Sweeper Contracts** Evans reported that she received a contract from Gehring Construction that included 4 sweeps per year at \$700 per sweep. She stated that the contract did not include a term. She stated that the only other contract she received was from Nebraska Power Sweeping from Gretna. They quoted 4 sweeps per year for \$8,000 per year. Evans stated that she had not received anything from the Nebraska Sweeping (sweeper the Village previously had). She stated she invited him to the meeting and/or to send a new contract and she did not receive any response. The Board discussed briefly and *a motion to approve Gehring Construction Street Sweeping at \$700/sweep, up to 4 sweeps per year was made by Boruch, second—Langton. Voting aye—Langton, Wagoner, Ratcliffe and Boruch. Denbo was still absent. Voting nay—none. The Chairman carried the motion.*

**Outside Water Rate Change** Evans reported on her findings from other towns. The Board and Michalak discussed briefly and *a motion to approve a new rate of \$10/1,000 gallons with a \$20 minimum was made by Wagoner, second—Langton. Voting aye—Langton, Wagoner, Ratcliffe and Boruch. Denbo was still absent. Voting nay—none. The Chairman carried the motion.*

**Church Property Lease** Evans reported the total cost of keeping the lease for the ballfield, including electricity, water average, insurance and maintenance, was approximately less than \$1,000 per year. The Board discussed and agreed that this would be worth keeping due to the opinion that the ball team would have a more difficult time trying to get approval through the church. The Board agreed and recommended the yearly contract be done in a timely manner, prior to the team practicing and playing on the field to discuss any concerns with costs and who will be responsible for which.

**Board Goals** Evans reported that surveys she had received seemed to have one common complaint. It was that there were too many properties in town that need to be cleaned up. Specific properties were named and there were a common 4. Boruch stated he would get with the Parish and see if he could find some help to clean up one of them. After discussion, the Board agreed to await more survey returns to finalize goals.

**One & Six Year Road Plan** Evans stated that currently, the plan reads as maintenance for the 1 year and the final asphalt project on the Boulevard from Main Ave. to CVA is on the 6 year. The Board discussed and decided they would like to add the Dahlberg Addition to the 6-year plan as well as the Boulevard. A motion to keep maintenance on the 1 year and add Dahlberg Addition + Boulevard to the 6-year plan was made by Langton, second—Boruch. *Voting aye—Denbo, Langton, Wagoner, Ratcliffe and Boruch. Voting nay—none. The Chairman carried the motion.*

**Budget Needs** Michalak went over his list of needs/wants with the Board. He included a box spreader (\$5,800) to spread gravel/salt. Evans reminded the Board that this was never purchased in the past because it would not be used very often. Since salt should never be spread onto our new asphalt roads and gravel cannot be spread all over town due to cost of street sweeping as well as complaints of gravel in residents' yards after snow-plowing. Michalak stated that the area he would use it would be at Main Ave. and Hwy intersection mainly. Evans commented that it may not be justified then. Michalak further stated the cost of Johnson's Service for the second phase of lining sewer lines would be on the next budget for \$75,700-\$83,300 as previously approved. He reported a list of tools necessary for his work at a total of \$1,100. Michalak stated a drain machine may be good to have as well (\$470). Boruch questioned if it would work for commercial lines. Michalak thought that it would. Michalak stated that his truck seat is ripped pretty bad and he would like to purchase seat covers for it (\$290). He stated Maguire Iron will need to clean the tank again for \$1,650. He reported we have 4 trash cans around town and they are in rough shape. He reported finding different options for a price of \$450-800 each. There is one at each park and 2 downtown. Options were shown to the Board. He stated a new rotary cutter-batwing mower blade may be more useful than the shredder he currently uses for mowing. He stated the shredder is too big of the tractor and the batwing will be pulled, not pushed. He found for \$16,500 (2023 Rhino). He reported this would work better for wet property like the Railroad property. He reported he thought a useful item would be a side-by-side. He has found a few different options with a price between \$9,700-\$10,500. He reported uses he would benefit from by using a side-by-side. Michalak gave the Board all options of items that he had for their review. He then reported that there were a few items in the garage that are not used and he would like permission to sell them. He reported there is an old push mower, crack sealer, snow blower and a trailer that are not ever used. The Board agreed they could all be sold. *A motion to sell all equipment with Big Iron was made by Wagoner, second—Denbo. Voting aye—Denbo, Langton, Wagoner, Ratcliffe and Boruch. Voting nay—none. The Chairman carried the motion* They suggested posting the mower (not running) at \$200 OBO. *A motion to*

*list the mower for sale at \$200 OBO was made by Denbo, second—Langton. Voting aye—Denbo, Langton, Wagoner, Ratcliffe and Boruch. Voting nay—none. The Chairman carried the motion.*

**Stealth Broadband Equipment Contract** Evans reported that Stealth Broadband bought out Applied Connective. In doing so, Stealth now owns the equipment that Applied Connective have on the water tower. Stealth plans to keep the equipment running and the same. They need a contract with their name listed. Evans provided the Board a copy of the contract that Stealth is requesting signed. Evans stated it is the same contract that was signed for Applied Connective only having Stealth listed as the company now. The Board reviewed the contract and a *motion to approve the contract with Stealth Broadband for the water tower equipment was made by Langton, second—Denbo. Voting aye—Denbo, Langton, Wagoner, Ratcliffe and Boruch. Voting nay—none. The Chairman carried the motion.*

**Street Maintenance Plan** Michalak, Don Reeves and Joe Boruch met with a company that provides maintenance to roads. They use a product to renew asphalt and also seal cracks. They went over a plan to divide up the cost and do one section of town per year over three years. To follow the order in which the streets were resurfaced, the west side of town would be completed first, then the south side of town, and finally the north side of town the following year. Each section would cost different amounts. The west section would be approx. \$60k with crack sealant. The south side would cost approx.. \$40k with crack sealant. The north side of town still needs a quote. Reeves had suggested doing one each year and then begin the maintenance plan of redoing every 5-7 years. Once the third section is complete, we would wait a couple years before beginning the process again. This will keep the resurfaced roads looking new and lasting much longer than not maintaining at all. There was a patch at 8<sup>th</sup> street and 10<sup>th</sup> Ave. done to show as a sample. Michalak and Reeves went to look at places and towns that had used this company and road conditioning and reported that they approved. Denbo suggested negotiating the price if we would do a 10-year contract with them. Michalak stated he would invite the contact person from the company to the next meeting to further discuss with the Board. The Board agreed to have him attend.

**Welcome Signs** Evans reported that Love signs emailed her a picture of what the taller sign would look like. She gave to the Board for review. However, she is still awaiting an estimate on the cost of making it taller as well as adding the 'Thank You For Visiting' on the back of the sign. She will bring to the next meeting.

**Maguire Iron Water Tower Maintenance Contract** Evans provided the contract to the Board for their review. She stated that it showed maintenance of cleaning out the tower every two years for the next 12 years. The Board discussed briefly and a *motion to approve the Water Tower Maguire Iron Contract was made by Wagoner, second—Denbo. Voting aye—Denbo, Langton, Wagoner, Ratcliffe and Boruch. Voting nay—none. The Chairman carried the motion.*

**Lincoln Highway Scenic Bi-way Donation** Evans stated that the non-profit group that works on the old Lincoln Highway and promotion is requesting their usual member fee of \$35 however, they would accept more for donation. The Board discussed and agreed on the \$35. *A motion to approve the \$35 donation/fee for the Lincoln Highway group was made by Boruch, second—Denbo. Voting aye—Denbo, Langton, Wagoner, Ratcliffe and Boruch. Voting nay—none. The Chairman carried the motion.*

**ATV Licensing/Tagging** Evans stated that after receiving many surveys complaining about 4-wheelers in town, she did contact her clerk group and got suggestions and what other towns do with regards to ATV's. Evans stated that our ordinance is taken directly from state statute. She stated that she posts it every year because every year they become a problem. She read a few of the other town's responses and a consensus was that there is no point in licensing them IF you are not able to enforce it. She stated that we would need someone to inspect the 4-wheelers and someone who would enforce our ordinances dealing with them in order to justify licensing them. One town had stated their attorney advised them to repeal their licensing ordinance because they had no way to enforce it and they could actually put themselves at more risk that way. Evans stated that most the clerks stated that about half their residents actually do license their ATV's so it is not a money maker for the Village. Evans stated that with regard to Duncan Lakes riders driving them into town, anyone can call the Platte County Sheriff Dept. and report that there are 4-wheelers driving illegally on the county road between Duncan and Duncan Lakes. She stated that Sheriff Wemhoff stated in a Village meeting that they would respond to state statute violations but not to Duncan ordinance violations. Evans pointed out that it is illegal for ATV's to be driven on county roads anyway, unless they have a farm permit. And, if children are driving them in town, the county Sheriff dept. should respond to those calls as well since it is a violation of state law. The Board discussed and agreed that licensing would not work to benefit anyone unless we could enforce it properly. Evans stated that she would post the state statute as well.

**New Hire** Wagoner stated that the interview went well and that there was only one candidate that could actually do this job. He stated the other candidate reported that he would not be able to get away for emergencies from his other job. Wagoner stated that Mick Jarecki was the new hire for the maintenance/water back-up position. *A motion to approve Mick Jarecki as the new water/maintenance back-up with a wage of \$21/hr and \$100/mo was made by Boruch, second—Langton. Voting aye—Denbo, Langton, Wagoner, Ratcliffe and Boruch. Voting nay—none. The Chairman carried the motion.*

#### **Departmental Reports:**

**Utilities** Michalak stated that the bell at the pumphouse mortar is coming out. Boruch will grind it out and retuck it. Michalak stated the siding is no good at the pumphouse. The wellhouse exhaust fan quit so he had to buy a new one. While installing the new exhaust fan, he noticed the shingles were bad. He wondered about installing metal roofing instead of shingles. Denbo offered to help install metal roofing if Michalak needed him to. Michalak stated that the shingles on both wellhouses are bad. No further report.

**Parks & Rec.** Dahlberg is working on the shade structure and plans to have it completed by the end of July. Evans state that she found the colored rubber mulch for cheaper than the wood mulch originally bought for the

park. She stated that it will last way longer and will not need replaced as much. She found the price at \$759/2,000lbs. She stated that was the same at three different places. It was suggested to remove all of the old wood mulch and start new with the rubber mulch.

**Planning & Zoning** no report.

**Clerk Report** no report.

**Treasurer Report & Updates—Approval of Bills** Schindel presented her monthly recap to the Board. The Board reviewed all bills. Schindel also reported that her finance conference in June went well and she had learned a lot that will help her as Treasurer. The Board reviewed the recap and a *motion to approve all bills as reported was made by Boruch, second—Denbo. Voting aye—Denbo, Langton, Wagoner, Ratcliffe and Boruch. Voting nay—none. The Chairman carried the motion.*

All meetings are open to the public and a current agenda for said meetings will be posted and available for public inspection at the office of the Village Clerk, Post Office, T-Bone 2 and the Village website on the Thursday prior to the meeting. The next meeting will be on **August 14, 2023 at 7:00 PM**. Being no other business, adjournment was made by Wagoner at 9:25p.m.

Minutes recorded and submitted by: Marianna Evans (Clerk)