

VILLAGE OF DUNCAN BOARD MEETING

July 14, 2025 7:00 PM – Village Hall, 906 8th Street, Duncan, NE 68634

The monthly board meeting of the Village of Duncan Board of Trustees was called to order at 7:02 PM by Chairperson, Gary Schlesinger. The Chairperson publicly stated to all in attendance that a current copy of the Nebraska Open Meetings Act was available for review and indicated the location of such copy in the room where the meeting was held in the Village Hall. Board members present were Lance Denbo, Nick Wagoner, Gary Schlesinger, Jerusha Ratcliffe and Van Steyn. Also in attendance were Village Staff: Marianna Evans (Clerk), Michelle Schindel (Treasurer) and Doug Michalak (Utility Superintendent). *A motion was made to approve the June 9, 2025 meeting minutes by Ratcliffe, second---Wagoner. Vote was as follows: Voting aye—Denbo, Wagoner, Schlesinger, Ratcliffe and Steyn. Voting nay—none. The Chairman carried the motion.* The Chairman provided an opportunity for public comments. Each individual is allowed to have a 5-minute time limit. The Board may only listen and add to the next agenda if approved. No visitors presented any comments.

Unfinished Business

Back-up Utility Superintendent Review Schlesinger reported that he had given up on the person he spoke to as it seems as though he is not interested. He stated that he has one other person in town that he has spoken to but that he too, would not be available to help with snow plowing in the winter due to his current job. Michalak stated the only other applications received were from people who live too far away. Will continue to look and Schlesinger stated will speak with the person he found to see if he would come into the office to discuss. No further discussion.

Proposed Reimbursement Duncan Baseball (plumbing bathrooms) Schlesinger stated that he had called Gillespie and explained that the agreement the Board had with him for the plumbing issues was that the Village would pay half of the expenses. Evans stated that Gillespie believes that the Village agreed to pay the entire amount if they did the work. When in fact, the minutes showed that the Village agreed to paying half the cost of the parts/fixtures and Schlesinger had offered himself and another retired person to install to avoid labor costs. Evans stated that Gillespie also wanted the Village to write the check to Duncan Baseball instead of Shelby Lumber (invoice provided). Evans stated that she explained to Gillespie that the Village would only be able to write a check to the whom the invoice was written from. She stated that Gillespie resent and invoice to the office from the Duncan Baseball. The Board agreed to pay for half of the invoice however they would like the invoice to be for the correct amount of the Village check written. Evans stated she would inform Gillespie prior to sending the check. *A motion to approve paying half of the invoice from Duncan Baseball in the amount of \$218.50 was made by Schlesinger, second—Denbo. Vote was as follows: Voting aye—Denbo, Wagoner, Schlesinger, Ratcliffe and Steyn. Voting nay—none. The Chairman carried the motion.*

One & Six Year Road Plan Review Evans explained that this is just for the Board to review the plan and if any changes are needed, she would let Ceicior (street superintendent) know. She explained that the public hearing for the plan is in September. The Board reviewed and *a motion to approve the current 1 & 6 Year Road Plan was made by Schlesinger, second—Ratcliffe. Vote was as follows: Voting aye—Denbo, Wagoner, Schlesinger, Ratcliffe and Steyn. Voting nay—none. The Chairman carried the motion.*

Ordinance 25-211 Storage Unit/Truck Box Prohibited Evans reported that she made the agreed upon change to the wording and the ordinance is now ready for approval. Ord. 25-211 was read aloud by Wagoner. *A motion to waive the second and third readings of the ordinance was made by Ratcliffe, second—Schlesinger. Vote was as follows: Voting aye—Denbo, Wagoner, Schlesinger, Ratcliffe and Steyn. Voting nay—none. The Chairman carried the motion. A motion to approve Ord. 25-211 Storage Unit/Truck Box Prohibited was made by Wagoner, second—Denbo. Vote was as follows: Voting aye—Denbo, Wagoner, Schlesinger, Ratcliffe and Steyn. Voting nay—none. The Chairman carried the motion.*

Proposed Water Rate Increase Schlesinger asked the rest of the Board what their thoughts were on the water rate increase amount. Schlesinger suggested that the Village hold a Town Hall or Public Hearing to invite the residents in to discuss the increase. He would like to let the residents have the opportunity to see the information and understand the justification in the increase. The Board agreed. After discussion,

an agreement to hold a public hearing with a personal mailed invite to each resident would be scheduled at the next monthly Board meeting August 11th. Evans stated she would create an invitation and get them mailed out. After discussion on the rate increase amount, Schlesinger suggested having two different amounts to present to the public to choose from. After the Board went over the recommended rate, they chose to present two options to vote on at the public hearing. 1) \$8 increase on meter and \$2.85/1,000 gallons of water used. 2) \$12 increase on meter and \$2.85/1,000 gallons of water used.

New Business

Proposed JEO Agreement (SLRF additions; water tower maintenance; control panel; sprinkler line west park) Evans explained that in order to add these items to the available funding leftover from the water project, we must have an engineer develop plans etc. This agreement goes over the details of the engineering job for this 'project' of adding to the SLRF loan/grant. After the Board discussed the agreement, a *motion to approve the JEO Agreement for the SLRF Additions was made by Schlesinger, second—Wagoner. Vote was as follows: Voting aye—Denbo, Wagoner, Schlesinger, Ratcliffe and Steyn. Voting nay—none. The Chairman carried the motion.*

Proposed Village Christmas Parade Float Evans stated that Reves had inquired about the Village submitting a float for the Christmas Parade. After discussion it was denied due to the availability of anyone to decorate anything for the float. No motion offered.

Budget Items Review Michalak proposed items for the '25-26 budget. He included PDC (\$83k) for last phase of street maintenance along with crack seal (\$8-12k), TV sewer lines like usual-\$5k; Grease Control lagoon (\$750/2 yrs); Tractor Tires (\$1k); Wiper blades truck (\$150); Floor mats truck (\$120); Well valve replacement (\$5k). No other items discussed for budget.

Departmental Reports:

Utilities no further report.

Parks & Rec no report.

Planning & Zoning no report

Clerk Report no report

Treasurer Report After the Treasurer reported on the bills for the month and the Board reviewed the monthly recap, a *motion to pay the bills was made by Wagoner second—Denbo. Vote was as follows: Voting aye—Denbo, Wagoner, Schlesinger, Ratcliffe and Steyn. Voting nay—none. The Chairman carried the motion.*

All meetings are open to the public and a current agenda for said meetings will be posted and available for public inspection at the office of the Village Clerk, Post Office, T-Bone 2 and the Village website on the Thursday prior to the meeting. The next meeting will be on **August 11, 2025 at 7:00 PM**. Being no other business, adjournment was made by Chairman Schlesinger at 8:10p.m.

Minutes recorded and submitted by: Marianna Evans (Clerk)