

VILLAGE OF DUNCAN BOARD MEETING

August 12, 2024 7:00 PM – Village Hall, 906 8th Street, Duncan, NE 68634

The monthly board meeting of the Village of Duncan Board of Trustees was called to order at 7:19 PM by Chairperson, Nick Wagoner. The Chairperson publicly stated to all in attendance that a current copy of the Nebraska Open Meetings Act was available for review and indicated the location of such copy in the room where the meeting was held in the Village Hall. Board members present were Lance Denbo, Steve Langton, Nick Wagoner, Jerusha Ratcliffe and Joe Boruch. Also in attendance were Village Staff: Doug Michalak (Utility Superintendent) and Marianna Evans (Clerk). Michelle Schindel (Treasurer) was absent. *A motion was made to approve the minutes from the meeting on July 8, 2024 by Ratcliffe, second---Denbo. Vote was as follows: Voting aye—Denbo, Langton, Wagoner, Ratcliffe and Boruch. Voting nay—none. The Chairman carried the motion.*

Unfinished Business

Review Budget Draft Evans reported on the budget workshop she attended with Schindel and Michael Hobac (AMGL Accountant). She explained that the accountant recommendation was to raise the levy 5 cents this year and 5 cents next year. She stated that she learned Duncan is one of the lowest levies in the state at 10.8 cents. Evans stated that Hobac reported most Villages are around 40 cents. Evans explained the law allows up to 90 cents. She stated that with the street projects in the future, it is necessary to increase our levy. He suggested 5 cents so that it is not a huge impact at one time. Evans also reported that Hobac recommended increasing the water rates to help pay for the water project. Evans stated that she would speak with Randy Hellbusch from NRWA and have a rate study completed again, in order to have a recommendation on what we need to charge. She stated that it was time to have a new study done. She reported that she learned in the budget workshop that the Village is still in the red when it comes to our water account. Hobac explained to Evans that it is getting a little better every year but Duncan is still losing money in the water department. The Board reviewed the budgeted items and had no further suggestions to add.

Review 1 & 6 Year Road Plan Evans reported that the accountant highly recommended that there be no street projects this next budget year. As there is not enough money to pay for them and it would force the Village to hike up the tax levy since the entire amount of highway allocations from the state are already being spent on the current street bonds. The board decided to leave the 1 & 6 Year Plan the same for now. The board reviewed the estimates for repaving North Boulevard and for creating a paved street at Dahlberg Addition. Dahlberg Addition would be approximately \$400k and North Blvd would be approximately \$1 million. No changes to the plan for now.

New business

Appoint New Zoning Administrator Evans reported that Don Reves (current ZA) requested this be addressed as he would like to resign. The board discussed with Michalak to see if he was interested. Michalak stated he would try it out for a year to see how it goes. *A motion to appoint Doug Michalak as the new Zoning Administrator at the same pay was made by Ratcliffe, second—Denbo. Vote was as follows: Voting aye—Denbo, Langton, Wagoner, Ratcliffe and Boruch. Voting nay—none. The Chairman carried the motion.*

Community Meet & Greet Planning Ratcliffe reported that she has made contacts and talked to several people about possibly being a vendor. She would like to have a survey sent out to residents to get further ideas and input. She plans on having the farmers market/meet & greet every Monday evening in September. Evans stated she would send out the surveys once Ratcliffe emails the survey she would like sent.

Sell Old Shredder Michalak stated an auction house will take a percentage and the lowest one he could find was 6%. He stated that he looked up the value and found that it is worth \$2k-7k like it is. He stated that ours is decent and should go for around \$4k. He stated Big Iron charges 16% commission and the Omaha group charges 6%. The board discussed briefly and decided that

selling it locally would be a good start. Evans requested pictures from Michalak and then she would get it posted in the three public places. *A motion to sell the old shredder locally for \$4,500 OBO and take bids until next meeting was made by Wagoner, second—Denbo. Vote was as follows: Voting aye—Denbo, Langton, Wagoner, Ratcliffe and Boruch. Voting nay—none. The Chairman carried the motion.*

Departmental Reports:

Utilities Michalak stated that the water project phase 2 has begun with boring under the highway and railroad tracks. No further report.

Parks & Rec. Denbo stated he would help with the roofing this or next month. No further report.

Planning & Zoning no report.

Clerk Report no report.

Treasurer Report & Updates—Approval of Bills Schindel was absent however she printed monthly recaps for the board, prepared by her. After reviewing, a *motion to approve all bills as reported for July and June was made by Denbo, second—Ratcliffe. Vote was as follows: Voting aye—Denbo, Langton, Wagoner, Ratcliffe and Boruch. Voting nay—none. The Chairman carried the motion.*

All meetings are open to the public and a current agenda for said meetings will be posted and available for public inspection at the office of the Village Clerk, Post Office, T-Bone 2 and the Village website on the Thursday prior to the meeting. The next meeting will be on **September 9, 2024 at 7:00 PM**. Being no other business, adjournment was made by Wagoner at 8:15p.m.

Minutes recorded and submitted by: Marianna Evans (Clerk)