

VILLAGE OF DUNCAN BOARD MEETING
July 20th, 2020
7:00 PM – Village Hall 906 8th Street, Duncan, NE. 68634

A special board meeting of the Village of Duncan Board of Trustees was called to order at 5:30 PM by Chairperson Jeff Oppliger. The Chairperson publicly stated to all in attendance that a current copy of the Nebraska Open Meetings Act was available for review and indicated the location of such copy in the room where the meeting was held in the Village Hall. Board members present were Kayla Humlicek, Paige Young, Jeff Oppliger, Josh Dahlberg and Joe Boruch. Also, in attendance, were Village Staff: Marianna Evans and Don Reves. Visitors present were: Betty Kropatsch. Everyone was able to hear/see all members, employees and visitors present. The Pledge of Allegiance was recited by all in attendance. Minutes from the July 13th meeting were prepared and reviewed. However, Evans stated that something was brought to her attention by Young and she requested more time to be able to listen to the recording to verify the information. The board agreed to wait until the next meeting to approve the minutes from July 13th. No visitors had any business to report. Oppliger proceeded with the special meeting.

New Business:

Proposed Bids for Park Sprinklers & Sod Oppliger explained that in order to stay on schedule with the park community build, this meeting was called. The bids for the sprinkler and sod work that needs completed in the park will need to be chosen now or else the park build could be delayed. And trying to schedule a new build date would be difficult as many of the volunteers would have scheduling conflicts which might decrease the number of volunteers they would have. Oppliger then went over the two bids that were received and that he had in-hand. Bids were sought by Dahlberg and Young. Oppliger read the bid by Mueller Sprinklers aloud to the public. The total cost was \$4,652 to include underground sprinklers, drain system, concrete slab around the protector cage, permit and 1 controller. He stated the brand was Hunter equipment. There would be 4 stations to cover 2,970 square feet of sod. The breakdown of the cost was as follows: \$1,336 for sod; \$2,220 for sprinkler system; \$1,096 for the concrete and cage. Oppliger read that there would be a 3-year warranty on parts and 1-year warranty on workmanship. Oppliger then read the second bid publicly from Maverick Greens. His total quote was \$5,100. The brand of sprinkler system would be Rainbird. Breakdown of cost is as follows: \$2,900 for sprinkler system; \$1,450 for sod; \$750 for cage. They did not list any concrete. It would include a 2-year warranty for both labor and parts. Oppliger stated that there was no ‘fine print’ on this bid. Boruch asked if anyone looked into astroturf as opposed to using sod and sprinklers. Dahlberg and Young stated that they called a few places and estimates were between \$30-40K. Young stated they put rock down and then forms and fill it and staple etc. She stated it was big process to do the turf. Timeframe of this project being completed was discussed. Dahlberg stated that Maverick Greens would complete it the Monday after the community build. He stated they wanted to wait until after the build so that the new sod wouldn’t get ‘tromped’ on by all the volunteers helping build the park and lay the groundcover. Young stated that she didn’t think Mueller’s would get it done until next summer, based on her phone call with Mark Hanson. Young stated that she had talked to Hanson with Mueller Sprinklers and found out that he is ‘overworked right now’ and is ‘3 weeks behind’. She stated that she asked him for a bid on the cost of turf, that he had talked to Reves about previously. Young stated that Hanson said, “Stick both your hands up in the air, **** in one hand and wish in the other, and see which one you get first.”. She stated that she couldn’t believe he spoke to her that way. She said that ‘...he does not know who I am and I don’t care to do business with people who treat other people like that.’. She stated, ‘I would be scared to call him to come back and do any work.’. She believed he was very unprofessional. Oppliger discussed the difference in pricing and systems and Young stated she felt that Maverick was worth the extra \$300. Boruch asked where the sod and picket fence was going. Dahlberg explained they would be on the North side of the park and the East side. He stated that the sod would be ‘sidewalk to street’. Young stated that the fence will be surface mounted to the concrete sidewalk which will avoid any weed-eating being needed. *A motion to approve Maverick Greens’ bid was made by Young, second—Dahlberg. Vote was as follows: voting aye—Humlicek, Young, Oppliger, Dahlberg and Boruch. Voting nay—none.*

Treasurer Formal Resignation Oppliger read a letter aloud from Stephanie Laska. Laska gave her informal resignation at the last meeting. She was unable to attend this special meeting and so typed a letter for Oppliger to read to the board. The letter stated that she was formally resigning due to her inability to continue her duties as the Village Treasurer. The letter stated her last day would be September 20th, 2020. Laska reported in the letter that she would help find her replacement and train them. *A motion was made to accept Laska’s resignation by Dahlberg, second—Boruch. Vote was as follows: voting aye—Humlicek, Young, Oppliger, Dahlberg and Boruch. Voting nay—none.*

Approval of Treasurer Job Posting The board discussed where to post the job. It was suggested not to put it in the paper however, Evans stated that it is required by law to do so. She stated legally she has to post it in the 3 places in town as well as publish in the local newspaper. Young suggested using Indeed and/or LinkedIn online as well. The board agreed. Evans asked the board if they wanted to discuss salary/wages at this time. She reminded them that the treasurer position was originally an hourly wage and that it was changed to salary for Laska. The board agreed to wait to decide on salary/wages until they see what kind of experience and education the applicants have. *A motion was made to post the job for Treasurer in the 3 places, the Columbus Telegram and online was made by Young, second--Boruch. Vote was as follows: voting aye—Humlicek, Young, Oppliger, Dahlberg and Boruch. Voting nay—none.*

Board Member Notice of Vacancy Oppliger explained that Humlicek had a written notice addressed to the board of her inability to fulfill the rest of her term as a board member as of the close of this Special meeting tonight. Humlicek recommended Seth Gurley, stating that he was interested and willing to fill the spot. Oppliger asked for his contact information and stated we need to reach out to him. Oppliger then read the ordinance on Board

vacancy that Evans handed him. He read: Publish and post in 3 places with the length of the term; will fill the vacancy at the next regular meeting; those interested will need to submit their name and be nominated within 4 weeks after the vacancy. Then, he read that there will be a vote and the majority wins. *A motion to accept Humlicek's board member vacancy notice was made by Young, second—Boruch. Vote was as follows: voting aye—Humlicek, Young, Oppliger, Dahlberg and Boruch. Voting nay—none.*

Request to Join Fire Dept. Letter Oppliger read a letter from Erica Siemek stating that she would like to join the Duncan Rural Fire Department. The board very briefly discussed the letter and the need for firefighters. *A motion was made to approve Erica Siemek's request to join the Duncan Rural Fire Dept. by Young, second—Humlicek. Vote was as follows: voting aye—Humlicek, Young, Oppliger, Dahlberg and Boruch. Voting nay—none.*

All meetings are open to the public and a current agenda for said meetings will be posted and available for public inspection at the office of the Village Clerk, Post Office, AJ's C-Store and the Village website on the Thursday prior to the meeting. The next monthly meeting will be on **Monday, August 10^h, 2020 at 7:00 PM.** Being no other business, adjournment was made by Oppliger at 5:54 p.m.

Minutes recorded and submitted by: Marianna Evans (Clerk)